

School Quality Assurance and Improvement Toolkit

Module 01 — School Self-Evaluation

FREE EXEMPLAR GUIDE

Limited demonstration package for evaluation purposes
Includes selected synthetic examples from the NTES Module 01 workflow

Version 1.0 | August 2026

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What this sample is for

This free exemplar allows school leaders and education organisations to explore selected components of the NT Education Solutions School Quality Assurance and Improvement Toolkit before requesting the complete commercial Module 01 package.

It demonstrates the methodology, workflow, formulas, dashboards and professional safeguards used within Module 01 while intentionally limiting the amount of editable content provided.

Who it is designed for

- Principals, headteachers and senior leadership teams.
- Quality-assurance and school-improvement leaders.
- Curriculum, phase and department leaders.
- Education groups, governing bodies and authorised review teams.
- Educational consultants evaluating structured school-improvement tools.

What this exemplar does not include

- The full Diagnostic Question Bank.
- The complete Evaluation Scope and Governance Record.
- The complete School Context Profile.
- The full Strengths and Development Areas Record.
- The complete School Self-Evaluation Summary and Leadership Validation Record.
- The full Module 01 User Guide or complete commercial workbook capacity.

Commercial boundary: This package is a limited demonstration resource. It is not intended to replace the complete Module 01 product.

From evidence to validated priorities

Module 01 is designed as a connected evidence-informed process rather than a collection of isolated templates.

1	Set scope and governance
2	Understand school context
3	Use diagnostic enquiry
4	Build the evidence inventory
5	Triangulate proposed findings
6	Record strengths and development areas
7	Select improvement priorities
8	Complete the self-evaluation summary and leadership validation
9	Transfer validated priorities into Module 02 — School Development Planning

This free exemplar focuses on three stages of that workflow: Evidence Inventory, Evidence Triangulation and Priority Selection.

Evidence Inventory — Free Sample

The Evidence Inventory supports schools in creating a controlled record of evidence used during self-evaluation. The free version contains six synthetic examples and fourteen blank trial rows.

What you can test

- NTES domain and evidence-category dropdowns.
- Availability and confidentiality controls.
- Currency, reliability, relevance and completeness ratings.
- Formula-driven Evidence Quality Score.
- Review status and follow-up controls.
- Evidence-readiness dashboard and domain coverage.

Evidence Quality Rating

1	Limited
2	Adequate
3	Strong
4	Very Strong

Important: Evidence Quality Rating evaluates the quality of an evidence source. It is separate from developmental evaluation.

Evidence Triangulation Record — Free Sample

The Evidence Triangulation Record helps leaders test a proposed finding against multiple independent evidence families before it informs evaluation or improvement planning. The free version contains four synthetic findings and eight blank trial rows.

Four evidence families

- Data evidence.
- Observation / student work evidence.
- Stakeholder voice evidence.
- Documentary / policy evidence.

Triangulation strength

0	No evidence
1	Single source
2	Limited triangulation
3	Adequate triangulation
4	Strong triangulation

Separate professional judgements

- Triangulation Strength: how strongly multiple sources support the finding.
- Evidence Confidence: High, Moderate or Low.
- Developmental Evaluation: Established and sustained, Secure, Developing, Priority for improvement or Insufficient evidence.

Priority Selection Matrix — Free Sample

The Priority Selection Matrix supports transparent comparison of validated development areas so leaders can select a manageable set of priorities. The free version includes three synthetic priorities and five blank trial rows.

Weighted criteria

25%	Learner Impact
15%	Urgency
15%	Strategic Alignment
10%	Equity / Inclusion
10%	Feasibility
10%	Evidence Confidence
10%	Risk if Delayed
5%	Deliverability / Resource Fit

The matrix calculates a weighted score, rank and priority band. A high score supports leadership judgement; it does not replace professional decision-making, safeguarding duties, statutory requirements or local context.

Safe and responsible use

- Use aggregate or anonymised information wherever possible.
- Do not place unnecessary identifiable student, staff or parent information into the sample workbooks.
- Use secure references rather than copying sensitive evidence into the tools.
- All completed examples in this exemplar are fictional and for demonstration purposes only.
- Schools remain responsible for lawful data processing, safeguarding, secure storage and jurisdiction-specific requirements.

Independence statement

This independent NT Education Solutions resource is informed by published school-quality and evaluation principles. It is not issued, approved or endorsed by a regulator. Schools must verify current requirements with their relevant authority.

What the complete Module 01 package adds

- Complete guidance and governance documents.
- Full-capacity Excel tools.
- Strengths and Development Areas Record.
- School Self-Evaluation Summary and Leadership Validation Record.
- Complete Module 01 User Guide.
- Controlled workflow into Module 02 — School Development Planning.

Explore the free exemplar, then contact NT Education Solutions for information about the complete Module 01 toolkit, licensing and implementation support.

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